



# Annual Council Meeting Extended Agenda

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**20 May 2015**

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## HASTINGS BOROUGH COUNCIL

Dear Councillor

You are hereby summoned to attend a meeting of the Hastings Borough Council to be held at the St Mary in the Castle, Pelham Crescent, Hastings, TN34 3AF, on Wednesday, 20th May, 2015 at 4.00 pm at which meeting the business specified below is proposed to be transacted.

Yours sincerely,

Chief Legal Officer

Aquila House  
Breeds Place  
Hastings

### **EXTENDED AGENDA**

1. Welcome by Town Crier
2. Mayoral Party and Officers take their seats
3. Welcome by the Mayor
4. Election of the Mayor for the new municipal year
5. The newly elected Mayor will read out loud, and sign the declaration of acceptance of office
6. Election of Deputy Mayor - the Mayor will call nominations
7. The Deputy Mayor will read out loud, and sign the declaration of acceptance of office
8. Approval of Council Minutes
9. Mayoral Announcements / Speech
10. Election of Leader of the Council
11. To receive the Leader's report on the appointment of the Deputy Leader of the Council
12. To receive the Leader's report on the number of members to be appointed to Cabinet, the names of those members and the allocation of Cabinet portfolios
13. To agree the appointment of the Overview and Scrutiny Committees and their terms of reference
14. To appoint the committees of the Council, to determine the representation of political groups on those committees, to appoint members of those committees and to appoint the Chairs and Vice Chairs for the municipal year 2015 / 2016
15. Date and time of next meeting



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# Agenda Item 8

## AGENDA ITEM 8

### APPOINTMENT OF CABINET

The Leader of the Council to report that: -

- (1) membership of the Council's Cabinet be 8 Councillors
- (2) the seats on Cabinet be allocated 6 to the Labour group (to include the Chair of the Charity Committee) and 2 to the Conservative group and members be appointed in accordance with the nomination of the groups as shown in Schedule A.

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# Agenda Item 9

## AGENDA ITEM 9 CABINET LEAD MEMBERS

The Leader of the Council to report that the allocation of responsibilities to Cabinet Lead Members will be as follows: -

<u>Cabinet Lead Member</u>	<u>Portfolio</u>
Councillor Chowney	Leader of the Council and Finance Portfolio Holder
Councillor Forward	Deputy Leader of the Council and Housing, Communications and Equalities Portfolio Holder
Councillor Poole	Regeneration, Communities and Culture Portfolio Holder
Councillor Davies	Environment, Leisure and Amenities Portfolio Holder
Councillor Cartwright	Corporate Services Portfolio Holder
Councillor Hodges	Charity Committee Chair

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# Agenda Item 10

## AGENDA ITEM 10

### OVERVIEW AND SCRUTINY COMMITTEES TERMS OF REFERENCE

The Leader of the Council, to move that: -

Overview and Scrutiny Committees be appointed with the following key areas of responsibility :-

Overview and Scrutiny Committee - Services
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<b>Strategy Targets, reviewing progress on the implementation of Cabinet decisions, policy development work with Portfolio Holders, officers and partners and service reviews.</b>
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Overview and Scrutiny Committee - Resources
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<b>Collection of Council Tax and other charges, payment of benefits, management of resources, public sector efficiency programmes, progress on the implementation of Cabinet decisions, policy development work with Portfolio Holders, officers and partners, service reviews and cross cutting issues.</b>
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# Agenda Item 11

## AGENDA ITEM 11

### APPOINTMENT OF COMMITTEES

Draft Motion to be moved by the Leader of the Council.

“That the Council adopts the following arrangements for the appointment of Committees:-

(1) that membership of the Council's committees be as follows:-

	<u>Councillors</u>	<u>Non-Councillors</u>
Overview and Scrutiny Committee - Services	7	-
Overview and Scrutiny Committee - Resources	7	-
Audit Committee	5	-
Standards Committee	5	2
Licensing Committee	15	-
Council Appointments Committee	5	-
Employment Committee	4	-
Employment Appeals Committee	4	-
Planning Committee	10	-
Environment and Safety Committee	5	-

(2) following a review of the political balance on the Council, that the seats on the committees of the Council be allocated to political groups and members be appointed to those committees in accordance with the nominations of the political groups as shown in Schedule A\*; and

(3) the Chairs and Vice – Chairs of the committees be appointed as shown on schedule A\*.”

\* Nominations may be made at the meeting.

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**SCHEDULE A**

**HASTINGS BOROUGH COUNCIL APPOINTMENTS TO COMMITTEES – AS OF COUNCIL ON MAY 2015  
POLITICAL BALANCE RULES APPLY TO COMMITTEES**

				NOMINATIONS FOR 2015/16		NOTES
COMMITTEE	SEATS TO BE FILLED	ALLOCATION TO POLITICAL GROUPS		LABOUR GROUP	CONSERVATIVE GROUP	
		LAB	CON			
Cabinet	Up to 10	6	2	Chowney (Leader) Forward (Deputy Leader) Cartwright Davies Hodges Poole	Atkins Pragnell	1 member from the majority group to be a non-portfolio holder and to Chair the Charity Committee.
Audit Committee	5	4	1	Clark (Vice Chair) Charman Chowney (ex officio) Westley	Beaver (Chair)	The Leader of the Council, who shall not be the Chair, is a member ex officio. With the exception of the above, members of this Committee may not be members of Cabinet. The Chair may not be in the same political group as the Leader of the Council.
Council Appointments Committee	5	4	1	Chowney (Chair) Poole Forward	Cooke	
Standards Committee	5 (+ 2 independents)	4	1	Roberts (Chair) Webb (Vice Chair) Sinden Street	Cooke	No more than 1 Cabinet member who is not to be the Leader. Members may not appoint substitutes.

**SCHEDULE A**

				NOMINATIONS FOR 2015/16		NOTES
COMMITTEE	SEATS TO BE FILLED	ALLOCATION TO POLITICAL GROUPS		LABOUR GROUP	CONSERVATIVE GROUP	
		LAB	CON			
Employment Appeals Committee	4	3	1	Chowney (Chair) Dowling Sinden	Beaver	
Employment Committee	4	3	1	To be advised	Edwards	
Overview and Scrutiny Committee - Services	7	5	2	Westley (Chair) Fitzgerald (Vice Chair) Charman Scott Turner	Edwards Lee	No Cabinet Member may sit on O & S Committees. Mayor and Deputy Mayor not eligible for membership. Political Balance applies to Chairs and Vice-Chairs of O&S Committees
Overview and Scrutiny Committee - Resources	7	5	2	Webb (Chair) Howard (Vice Chair) Batsford Roberts Sinden	Beaver Cooke	No Cabinet Member may sit on O & S committees Mayor and Deputy Mayor not eligible for membership. Political Balance applies to Chair and Vice-Chairs of O&S Committees

**SCHEDULE A**

				<b>NOMINATIONS FOR 2015/16</b>		<b>NOTES</b>
<b>COMMITTEE</b>	<b>SEATS TO BE FILLED</b>	<b>ALLOCATION TO POLITICAL GROUPS</b>		<b>LABOUR GROUP</b>	<b>CONSERVATIVE GROUP</b>	
Licensing Committee	15	11	4	Sabetian (Chair) Sinden (Vice Chair) Batsford Beaney Charman Dowling Fitzgerald Howard Roberts Street Webb	Cooke Charlesworth Lee Pragnell	No Cabinet member with Portfolio. No more than 5 members of Planning Committee. Chair and Vice-Chair not to be elected from members of the Planning Committee.
Planning Committee	10	7	3	Street (Chair) Scott (Vice Chair) Beaney Dowling Roberts Rogers Wincott	Beaver Edwards Lee	No Cabinet member with portfolio
Environment and Safety Committee	5	4	1	Roberts (Chair) Rogers (Vice Chair) Dowling Sinden	Charlesworth	No Cabinet member with Portfolio.

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